

**CITY OF VICTORIA
HERITAGE ADVISORY PANEL
MEETING MINUTES
June 8, 2021**

- Present:** Doug Campbell
Graham Walker
Helen Edwards
Jim Kerr
Pamela Madoff, Chair
Shari Khadem
- Regrets:** Aaron Usatch
Avery Bonner
Steve Barber
Kirby Delaney
- Guests:** Michael Alston
Ken Johnson
John Eckfeldt
Councillor Geoff Young
- Staff:** John O'Reilly, Senior Heritage Planner
Justine Wendland, Heritage Secretary
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The Chair called the meeting to order at noon.

1. Adoption of the Agenda

Moved by Doug Campbell

Seconded by Shari Khadem

Carried (unanimous)

2. Adoption of the Minutes of the May 11, 2021 Meeting

Moved by Jim Kerr

Seconded by Helen Edwards

Carried (unanimous)

3. Business Arising from the Minutes

None

4. **Announcements**

- The City has received a resubmission for 450 Swift Street in which the originally proposed black painted steel has changed to a timber structure.

5. **566 - 570 Yates Street – Delegated Heritage Alteration Permit Application No. 00172 (Old Town)**

No formal minutes were recorded.

6. **1831 Fern Street - Delegated Heritage Alteration Permit Application No. 00171 (North Jubilee)**

No formal minutes were recorded.

7. **Heritage Register and VicMaps**

John O'Reilly provided a brief introduction and overview.

Heritage Register Reformatting

- Staff reviewing the opportunity to reformat the heritage register. Some issues with the current formatting are properties are not numbered, there is not a clear ratio of registered to designated properties, nor original use indicated.
- Envision transitioning to an Excel-based register that can provide analysis of information through application of formulas.
- Staff are seeking the Panel's feedback on if additional columns should be added. The inclusion of categories is also of interest. Possible categories would be: single family dwelling, apartment, commercial, mixed-use, industry, park, cemetery, etc. This would support City records being more easily and publicly accessible.

Panel Comments and Questions:

- Will there be an addition of current use as well as original use? A challenge with maintaining and updating the register with a current use is that the current use of a building regularly changes. Will links be added to the properties and national historic sites via the Victoria Heritage Foundation website, National Historic Sites or Hallmark Society sites? This could be a one-stop shop for researchers
- The neighbourhood could be beneficial to include, then properties could be sorted to populate how many and what heritage properties are located in a specific neighbourhood. This could support the Victoria Heritage Walking Tours by neighbourhood and allow someone to easily sort.
- The inclusion of a column indicated the designation date of the property would be beneficial so a significant amount of heritage information is available in one location.

Heritage File Digitization and VicMaps

- Statement of Significance is being added to properties and is accessible through the VicMaps heritage tab. The HD Bylaw and significant photos will be added. Are there

any additional records we should add? Having this property specific information related to the map would be beneficial.

- Regarding the May 25, 2021 HAPL meeting and motion development, the Advisory Design Panel views the Secretariat's screen while a motion is being drafted. The Panel supports this process moving forward. The Panel expressed interest in reviewing and discussing the committee's protocol regarding the opportunity for applicants to provide additional information and feedback in addition to the current 20-minute presentation allotment. HAPL follows a similar protocol similar to Council, in trying to maintain structure and support the Panel in making informed decisions. Regarding the Roundhouse discussion on the Special May 25, 2021 meeting, the Panel felt that the Design Guidelines should have come forward first to the Advisory Design Panel and Council, then proceeded with an application to be put before HAPL for review.
- The panel requested a Bank Street School Update. Engagement with School District 61 is in progress, and the City is waiting to hear back.

Motion to adjourn: Helen Edwards Seconded: Shari Khadem Adjournment: (Unanimous)

Adjourned at 12:50 pm