

**CITY OF VICTORIA  
HERITAGE ADVISORY PANEL  
MEETING MINUTES  
September 14, 2021**

**Present:** Avery Bonner  
Doug Campbell  
Helen Edwards  
Graham Walker  
Jim Kerr  
Pamela Madoff, Chair  
Shari Khadem  
Steve Barber

**Regrets:** Aaron Usatch  
Kirby Delaney

**Guests:** 55 Oswego - Matthew Butterfield, Ernest Hanson  
615 Government St – Chris Raudoy, Camilo Reyes  
645 Battery Street – Robert Miller  
Councillor Charlayne Thornton-Joe

**Staff:** John O'Reilly, Senior Heritage Planner  
Laura Saretsky, Heritage Planner  
Justine Wendland, Heritage Secretary

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The Chair called the meeting to order at noon.

**1. Adoption of the Agenda**

**Moved** by Helen Edwards

**Seconded** by Shari Khadem

**Carried** (unanimous)

**2. Adoption of the Minutes of the August 10, 2021 Meeting**

**Moved** by Helen Edwards

**Seconded** by Shari Khadem

**Carried** (unanimous)

**3. Business Arising from the Minutes**

- n/a

**4. Announcements**

- Introduction of new heritage planner.
- Ducks block moving to public hearing on Sept 23rd

**5. Heritage Alteration Permit with Variances Application No.00031 for 55 Oswego Street (James Bay)**

Laura Saretsky provided a brief presentation.

Panel Discussion and Comments

- How would the original structure be distinguished from the addition, and why is the applicant proposing a change in cladding materials? Staff responded that the design includes a trim board extending from the roofline to the foundation to distinguish the original structure from the addition. The siding material for the addition has not been confirmed yet. Members are supportive of the trim going to the foundation but would prefer wood versus hardy board for the siding.
- How far does the addition protrude from the original structure and would it be visible from the street? The addition would be visible from one angle from the street as the stepped profile of the house shows the extension of the second floor.
- There is rainwater collection behind the house and is included in the application. It is only included in the addition, not visible from the front of the house.

**Motion:**

**Option Two**

That the Heritage Advisory Panel recommend to Council that Heritage Alteration Permit with Variances Application No. 00031 for 55 Oswego Street be approved with the following changes:

- Support the use of dropped wood siding versus hardy plank.

**Moved** by Steve Barber

**Seconded** by Avery Bonner

**Carried** (unanimously)

**6. Delegated Heritage Alteration Permit No.00181 for 615 Government Street (James Bay)**

*No formal minutes were recorded.*

**7. Delegated Heritage Alteration Permit No.00180 for 645 Battery Street (James Bay)**

*No formal minutes were recorded.*

*Motion to adjourn: Steve Barber      Seconded: Helen Edwards      Adjournment: (Unanimous)*

*Adjourned at 12:52pm*