

**CITY OF VICTORIA
HERITAGE ADVISORY PANEL
MEETING MINUTES
September 13, 2022**

Present: Deniz Unsal
Helen Edwards
Jim Kerr
Pamela Madoff – Chair
Quinn MacTavish
Steve Barber
Veronica Strong-Boag (Nikki)

Regrets: Avery Bonner
Graham Walker
Imran Saeed

Guests: Ken Johnson - The Hallmark Heritage Society
DHAP00215 for 106 Medana Street (James Bay) - Andrew Nicholls

Staff: Kristal Stevenot, Senior Heritage Planner
Laura Saretsky, Heritage Planner
Justine Wendland, Heritage Secretary

The Chair called the meeting to order at 12:01 pm.

1. Adoption of the Agenda

Moved by Deniz Unsal

Seconded by Veronica Strong-Boag

Carried Unanimously

2. Adoption of the Minutes of the August 9, 2022 Meeting

Moved by Helen Edwards

Seconded by Deniz Unsal

Carried Unanimously

3. Business Arising from the Minutes

- None

4. Announcements

- New Heritage Register Application and Process available on the City of Victoria Website.
- Collaboration with [Province on Heritage Conservation Act Transformation Project](#)
- Update on Citizen-led HCA's.
 - i. Awaiting management signoff on draft design guidelines, then staff will seek public feedback.

- ii. Current HCA's in progress are South Turner and Lewis Street.
- What are the streetscape requirements for an HCA citizen-led nomination? A completed application and pre-research, rational for candidacy and support from property owners of the area is required. Is there a threshold of support? There is no assigned value, but it depends on how much support Council wants to see for a specific nomination. Citizen-led nominations help build community.

5. Delegated Heritage Application Permit No. 00215 for 106 Medana Street (James Bay)
Applicant Meeting Attendees: Andrew Nicholls

No formal minutes were recorded.

*Motion to adjourn: Deniz Unsal Seconded: Veronica Strong-Boag Adjournment:
Unanimous*

Adjourned at 12:16pm