

**CITY OF VICTORIA  
HERITAGE ADVISORY PANEL  
MEETING MINUTES  
December 13, 2022**

**Present:** Avery Bonner  
Deniz Unsal  
Graham Walker  
Helen Edwards  
Jim Kerr  
Pamela Madoff – Chair  
Quinn MacTavish  
Steve Barber  
Veronica Strong-Boag (Nikki)

**Regrets:** Imran Saeed

**Guests:** HD000204 for 54 Government Street for Gayle Nelson and Michael Mullins  
DHP00218 for 1611 Quadra Street - John Armitage, Mike Dodd  
DHP00219 for 1080 Douglas Street and 685 Fort Street - James Emery  
DHP00220 for 1139 Burdett Avenue - Tim Stemp

**Staff:** Kristal Stevenot, Senior Heritage Planner  
Laura Saretsky, Heritage Planner  
Justine Wendland, Heritage Secretary

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The Chair called the meeting to order at noon.

**1. Adoption of the Agenda**

Amended agenda by moving Delegated Heritage Alteration Permit Application No. 00220 for 1139 Burdett Avenue (Fairfield) to first agenda item.

**Moved** by Avery Bonner

**Seconded** by Steve Barber

**Carried Unanimously**

**2. Adoption of the Minutes of the November 8, 2022 Meeting**

**Moved** by Avery Bonner

**Seconded** by Deniz Unsal

**Carried Unanimously**

**3. Business Arising from the Minutes**

N/A

**4. Announcements**

- Councillor appointments and Council Liaison potentially in early 2023.

**5. Delegated Heritage Alteration Permit Application No. 00220 for 1139 Burdett Avenue (Fairfield)**

Applicant Meeting Attendees: Tim Stemp

*Formal minutes were not recorded.*

**6. Heritage Designation Application No. 000204 for 54 Government Street (James Bay)**

Applicant Meeting Attendees: Gayle Nelson

Questions and Comments

Adding to character defining elements, short front yard setbacks is a feature of this home, and important to include as a character defining element. It would be good to make the owner aware of seismic improvements that could be made to the pony walls to reinforce them. We [the owners] have quake bolted the home. Were the pony walls strengthened with plywood? They did criss-cross metal straps and put plywood in some more vulnerable areas. With improving the electrical and plumbing, it made it challenging to plywood the entire sides of the basement.

**Moved** by Graham Walker

**Seconded** by Steve Barber

**Motion:** That the Heritage Advisory Panel recommend that Council authorize the designation of Heritage Designation Application No. 000204 for 54 Government Street.

**Carried Unanimously**

**7. Delegated Heritage Alteration Permit Application No. 00218 for 1611 Quadra Street (North Park)**

Applicant Meeting Attendees: John Armitage. Mike Dodd

*Formal minutes were not recorded.*

*12:28pm Quinn McTavish left the meeting.*

**8. Delegated Heritage Alteration Permit Application No. 00219 for 1080 Douglas Street and 685 Fort Street (Downtown)**

Applicant Meeting Attendees: James Emery

*Formal minutes were not recorded.*

*Motion to adjourn: Helen Edwards    Seconded: Deniz Unsal    Adjournment: Unanimous*

*Adjourned at 12:35pm*