



**CITY OF VICTORIA
ADVISORY DESIGN PANEL MEETING MINUTES
JANUARY 22, 2025
VIRTUAL MEETING VIA MICROSOFT TEAMS**

The City of Victoria is located on the homelands of the Songhees Nation and Xwsepsum Nation.

PANEL MEMBERS PRESENT: Julie Brown; Joseph Gowid; Mark Hornell; Priscilla Samuel; Marc Showers; Kavita Srinivasan; Nicholas Standeven; and Kristina Zalite

OTHERS PRESENT: Katie McEvoy (HAPL-ADP Cross-Appointee)

PANEL MEMBERS ABSENT: Tamara Bonnemaision

STAFF PRESENT: Becky Roder - Deputy City Clerk
Charlotte Wain – Senior Planner, Urban Design
Miko Betanzo – Senior Planner, Urban Design
Kamryn Allen – Administrative Assistant - Planning
Alicia Ferguson – Recording Secretary

1. Call to Order

The meeting was called to order at 12:03 p.m.

2. Orientation

Miko Betanzo – Senior Planner, Urban Design presented a PowerPoint presentation detailing the Panel Orientation.

Panel Members and staff provided introductions.

Becky Roder, Deputy City Clerk, provided an overview of legislative requirements including quorum as well as attendance expectations and guidelines.

Staff responded to various questions from the Panel regarding attendance.

Miko Betanzo – Senior Planner, Urban Design concluded the presentation.

3. Chair Selection

Charlotte Wain – Senior Planner, Urban Design guided Panel members through a discussion regarding the Chair selection for the term.

Marc Showers nominated himself as the Chair for the Panel this term and it was approved by unanimous vote.

4. Meeting Format Discussion

Charlotte Wain – Senior Planner, Urban Design guided Panel members through a discussion regarding the meeting format options for the term.

The Chair encouraged in-person attendance citing increased discussions and collaboration as rationale for this preferred approach. Panel members were in acceptance.

Charlotte Wain – Senior Planner, Urban Design detailed the process to confirm quorum for the upcoming February 26, 2025 Advisory Design Panel meeting to be held in person at City Hall.

5. Adjournment

That Chair adjourned the January 22, 2025 Advisory Design Panel meeting at 1:16 p.m.