



Business Licensing

1 Centennial Square
Victoria, BC V8W 1P6

250.361.0572
businesslicence@victoria.ca
victoria.ca

Business Licence Account Closure

Date: _____

Account or Licence #: _____

Email: _____

Telephone #: _____

Name of Business: _____

Address of Business: _____

Please be advised I/we are closing our Business Licence account for the City of Victoria.

Please check one:

- No longer operating business
- Moved to another municipality
- Sold business
- Other – (please specify)

Signature: _____

*Please note if the business was a Partnership – all parties must sign this form

*Incorporated Companies please note we will require minimum 2 director signatures to close account

Return to:

By Mail:

City of Victoria – Business Licensing
1 Centennial Square
Victoria BC, V8W 1P6

Email:

businesslicence@victoria.ca

In Person:

Business Licensing, Main Floor, City Hall
8 a.m. – 4:30 p.m., Monday – Friday